Executive Committee Meeting

April 5, 2013

Notes


1. Prior Learning Assessment - October 7, 2013 meeting.
   • Report on speaker status
     a. Lennox - report on results of contacts with Dept. of Ed - Community College, DOL and Carnegie Foundation contact.
        i. Mary Alice DoE has big initiative on CBE
        ii. ACE and CAEL out front on this issue
        iii. CAEL – “Learning Counts”; ACE Prior Learning Work
        iv. Bring in these people to help with the planning and Force Field Analysis
           1. What’s moving this forward? What’s holding it back? Who are the key players?
        v. Lennox will contact Judy Wertheim (CAEL) to see if they will join in the planning of the event.
        vi. Lennox will contact Mary Beth Lakin at ACE
            1. Approach to join us on the next call to help layout the agenda for the meeting
            2. Approach to participate on the agenda as speakers at the meeting
            3. Opportunity provide background on this issue, what is motivating the move to CBE, what is holding the initiative back, who the key players are and to showcase their work
     b. Kathy - report on results of contact with Patricia Lynott.
        i. P. Lynott has agreed to talk at the meeting.
        ii. Kathy will approach Patricia to ask her to join us for our next planning meeting.
     c. Marcie - report on results of contact with someone in Europe to Skype into the meeting.
        i. Marcie will approach A. Tucket
        ii. Marcie will approach UNESCO
iii. Lennox will approach CAEL and ACE to see if they know someone in Europe with expertise on this issue
d. Lennox will speak or find someone to speak about adult education common core competencies and the national assessments for GED and others.

- Lennox will work with CAEL and ACE representatives to develop survey to send to COLLO members.
- Need to ask CAEL, ACE, Pat Lynott about other organizations to invite to the meeting.
- Registration fee of $75 for members, $100 for non-members; Binghamton University will charge 15% for registration, printing registration lists, administering funds.
- Binghamton will create resource and pre-reading page; request conference page with agenda when we develop the agenda; request registration and payment link be put on the COLLO site.

2. Follow up on IRS issue
   a. Tax Exempt status, Kathy said we needed to submit 1023 form. She submitted the form and is confident we will be re-instated. Need structure and revenue stream.

3. Membership Dues
   a. Kathy reported we need a revenue stream. We will send information when we send information about the meeting.

4. Website renewal
   a. Kathy reported that she is processing the payment for renewal.

5. COLLO Strategic Plan
   a. Kathy will send template for us to review

6. USCAL
   a. Kathy will use the same COLLO ad we used last year

7. Next Executive Committee Meeting
   a. Date: Friday, April 26, 2013
   b. Time: 1:30-3:30
   c. Topics:
      i. Agenda for October symposia
      ii. Speakers for October symposia
      iii. After discussion of October symposia agenda
         1. COLLO Strategic Plan and Direction
         2. Membership dues
         3. Meeting invitation – date of mailing